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## Memorandum

To: General Public

From: Cassandra Suettinger, Village Clerk/Treasurer

Date: March 19, 2020

Re: Election Update

As of 3:45 p.m. on March 19<sup>th</sup>, we have issued 1591 absentee ballots. That is 27.02% of registered voters in the Village. A BIG thank you to every single one of you who have answered our call to help us "flatten the curve," and vote absentee. I would continue to urge residents to consider voting absentee. As I said in my previous memo, the majority of our poll workers here in the Village have been identified as higher risk individuals. We will have extremely limited resources on Election Day. Every ballot we can deal with ahead of time, is one less person on Election Day.

## A couple follow up reminders:

- 1. If you are a higher risk individual who would like to vote absentee, or an individual who would like to vote absentee, but does not wish to enter the McFarland Municipal Center please know we are offering curbside absentee voting. Either call us before you leave so we know you are coming, or if you have a cell phone contact us at 608-838-3153 once you arrive in the parking lot. Staff does need to handle your photo ID; they will just need to see it. Additionally, we recommend you bring your own pen with you to vote your ballot and sign the envelope.
- 2. Beginning today March 19<sup>th</sup>, all voter registrations will need to take place in the Clerk's Office. You are able to do this Monday through Friday between 8 a.m. and 4:30 p.m. in the Community Room at Village Hall you are able to do this up through April 3<sup>rd</sup> at 5p.m. You can also absentee vote at the same time.
- 3. You can request a mail by mail up through Thursday April 2<sup>nd</sup> at 5 p.m. This can be done by requesting a ballot through My Vote Wisconsin at <a href="https://myvote.wi.gov/en-us/VoteAbsentee">https://myvote.wi.gov/en-us/VoteAbsentee</a>. If you have any difficulty requesting a ballot or need assistance, please do not hesitate to call us at 608-838-3153.

- 4. In-office absentee voting will continue Monday through Friday 8 a.m. to 4:30 p.m. up through April 3<sup>rd</sup> and the last day to vote absentee will be Saturday April 4<sup>th</sup> from 9 a.m. to 12 p.m.
- 5. For those of you who have requested a ballot and would like to know the status, you can use My Vote Wisconsin to track your ballot. To track your ballot visit <a href="https://myvote.wi.gov/en-us/MyVoterInfo">https://myvote.wi.gov/en-us/MyVoterInfo</a>. You will then put in your voter info and hit search. On the next page you will see the absentee tracking section. Here is an example of what it will look like:

## You have an absentee ballot on file for this election:

Request an absentee ballot request sent to clerk Feb 13, 2020	Ballot	Absentee	My
	request	ballot mailed	completed
	received	to me	ballot was
	Feb 13, 2020	Mar 17, 2020	received

Can't make it to the polls due to age, hospitalization or disablilty? Request an absentee ballot for all elections

\*\*Please be aware Village staff is working diligently to process all of the incoming requests. At this point requests are being fulfilled and mailed within 24 hours. So please be aware it can take up to 24 hours for us to your ballot processed and mailed which will update your status.

You will see confirmation of your request being received, and when the Clerk's Office mailed your ballot out. Once your ballot is received for counting, all of the tiles will be blue. Here is an example of what a completed and returned ballot status looks like:

## You have an absentee ballot on file for this election:

Request an absentee ballot	Ballot request sent to clerk Mar 12, 2020	Ballot request received Mar 12, 2020	Absentee ballot mailed to me Mar 13, 2020	My completed ballot was received Mar 19, 2020
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