

**RESOLUTION 2020-08**

**A RESOLUTION GRANTING THE VILLAGE PRESIDENT AND VILLAGE ADMINISTRATOR JOINT EXECUTIVE AUTHORITY TO TAKE APPROPRIATE ACTIONS FOR THE PROTECTION OF VILLAGE EMPLOYEES AND THE GENERAL PUBLIC IN RESPONSE TO NOVEL CORONAVIRUS PANDEMIC**

**WHEREAS**, the outbreak of the novel coronavirus and its resulting COVID-19 disease over recent months has caused serious illness and deaths in individuals worldwide;

**WHEREAS**, the scope of the novel coronavirus pandemic is currently unknown, but recent testing has confirmed at least some cases in Dane County;

**WHEREAS**, epidemiologists have concluded that the number of infections is likely to increase and there is the potential for a significant and sudden increase in such infections;

**WHEREAS**, the primary focus in addressing the novel coronavirus pandemic is on containing the spread of the disease by minimizing the likelihood of contact between infected individuals and non-infected persons;

**WHEREAS**, the public interest requires that the Village maintain its capacity to provide essential services to Village residents, which requires protection of all employees from contracting the virus through normal Village operations while curtailing those non-essential activities that increase the risk of infection of employees and those with whom they come into contact;

**WHEREAS**, the Village Board has determined that it is necessary, in order to protect the health, safety and welfare of the residents of the Village that the Village Staff be prepared to take an active role in reducing the spread of the disease by adapting its operations and programs to implement recommendations and orders made from time to time by regional, state, national, and world medical experts as knowledge of the disease continues to develop;

**WHEREAS**, as a result of these recommendations and orders from medical experts the Federal Government issued an emergency declaration on March 13, 2020; State of Wisconsin issued an emergency declaration on March 12, 2020, and Dane County issued an emergency declaration on March 16, 2020; and

**WHEREAS**, the Village Board has determined that in order to make such adaptations in a timely manner, the authority to make decisions to implement operational and program changes must be delegated to the Village's leadership in times of emergency.

**NOW, THEREFORE, BE IT RESOLVED**, pursuant to Wis. Stat. § 323.11, that the Village Board hereby declares an emergency. The Village Board hereby authorizes the Village President and/or the Village Administrator to take such actions to modify Village Staff operations and programs from time to time as they deem reasonably necessary, in light of the then-current level of known risk, to minimize the likelihood that Village employees will be exposed to the novel coronavirus, will contract COVID-19 disease or will communicate the disease to others, or that Village programs or operations will create circumstances resulting in an undue risk of communication of the disease between other parties, including, but not limited to:

- a) Facilitating and encouraging the use of mail, digital communications, online payment options and other methods of transacting Village business that do not require face-to-face contact.
- b) The Village will incorporate the use of videoconferences and teleconferencing to minimize contact; follow social distancing practices; and temporarily suspend some non-essential Village function in order to ensure continuous performance of the Village's essential functions and operations and yet seek to mitigate the risk that our board, commission, and committee members as well as volunteers, employees, and the general public will be exposed.
- c) Purchasing additional protective gear, disinfecting supplies or cleaning and other services to minimize the risk of transmission of the virus to persons through person to person contact, or contact with infected surfaces or materials.
- d) Canceling, suspending or limiting recreational, educational, special events, park facility rentals, or other non-essential programs which require the congregation of people in confined spaces.
- e) Authorizing refunds of registration fees, rental fees, deposits or other payments made for participation in programs that are canceled, suspended or limited due to health concerns or in which participation is discouraged to minimize the risk of the spread of the disease.
- f) Authorizing waiving of late fees, penalties, and interest for animal licensing and utility payments.
- g) Authorizing employees, if practicable, to work remotely from home while the risk of contracting COVID-19 disease remains significant or where the employee may have been exposed to the novel coronavirus.
- h) Requiring any employee who may have been exposed to the novel coronavirus to remain at home and not report to work, and provide compensation to such employees for the work time lost subject to changes in State and Federal Law as applicable.
- i) Authorizing extended leave beyond any accrued sick leave or other authorized leave time to any employee who is diagnosed with COVID-19 disease or who has been ordered quarantined or isolated due to potential novel coronavirus transmission.
- j) Entering into short term contracts with vendors to supply services necessary to substitute for employee work lost due to absences caused by the novel coronavirus outbreak.
- k) Closing or limiting the hours of operation of Village facilities and services.

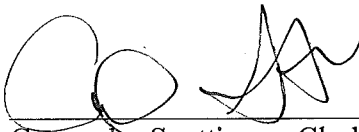
- 1) Providing public information regarding the novel coronavirus and its effects on Village operations and referrals to appropriate service providers.

**BE IT FURTHER RESOLVED** that this Resolution shall be effective as of March 13, 2020 and shall expire on July 1, 2020 unless extended or earlier terminated by further action of the Village Board.

Adopted at a special meeting of the Village Board this 17<sup>th</sup> day of March, 2020.

  
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 Brad Czebotar, Village President

Attest:

  
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 Cassandra Suettinger, Clerk/Treasurer

RESOLUTION 2020 - 08			
MOTION		SECOND	
Kolk		Lytle	
ACTION		DATE	
Adopted		03/17/2020	
Referred			
Tabled			
Withdrawn			
Defeated			
Published			
INDIVIDUAL VOTING RECORD			
Adrian	Aye	Kryzenske	Aye
Brassington	Aye	Lytle	Aye
Czebotar	Aye	Utter	Aye
Kolk	Aye		
VOTING RESULTS			
Motion Carried:		03/17/2020	
Motion Defeated:			